



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**MINUTES OF THE
ST. CHRISTOPHER CATHOLIC SCHOOL COUNCIL MEETING**

**JANUARY 19, 2017
LIBRARY INFORMATION CENTRE**

Minutes of the Meeting of the St. Christopher Catholic School Council, held on January 19 at 6:00 PM

The meeting was called to order at 6:03 PM

A. ROUTINE MATTERS

1. Opening Prayer was led by Mrs. Roach
2. Roll Call

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Present	Excused	Absent
Principal / Secretary / Treasurer	Mr. R. Demers	X		
Chair / OAPCE Representative	Mrs. M. Sticca	X		
Co-Chair	Mrs. S. Davies	X		
Teacher Representative	TBD			
Parish Representative	Mrs. S. Roach	X		
PARENT REPRESENTATIVES				
Mrs. L. Breen			X	
Mrs. A. Pendykoski		X		
Mrs. L. McKay		X		

3. Approval of the Agenda

Moved by M. Sticca

Seconded by S. Roach

THAT St. Christopher CSC approve the amended Agenda for the meeting of January 19, 2017
CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the CSC Meeting of S November 3, 2016

Moved by S. Davies

Seconded by M. Sticca

THAT Council approve the amended Minutes of the November 3, 2016 CSC meeting
CARRIED

B. PRESENTATIONS - nil

C. PRINCIPAL'S REPORT

1. *Niagara Catholic Parent Involvement Committee (NCPIC) Report* - nil
2. *Special Education Advisory Committee (SEAC) Report* – Mr. Demers read a SEAC Membership update.
3. *Catholic School Council Annual Report 2016-17*
4. *Niagara Catholic Distinguished Alumni Award* – Mrs. Sticca reported that she received an email notification of the nomination process - due February 17th and awarded at the Bishop's Gala April 1st.

D. OAPCE REPORTS – Mrs. Sticca reported receiving an electronic copy and will forward it upon request.

E. STAFF REPORTS

Policies for vetting – Mr. Demers reported the policies currently being vetted by the Board and explained how feedback can be provided via their website on the policies: *Accessibility Standards; Catholic School Councils. 2017-2018 School Year Calendar Consultation Process* – Mr. Demers presented hard copies of the proposed Elementary and Secondary School Calendars for review and comments. Council did not have any suggestions.

F. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS

- 1) **CSC Meeting Dates** Mr. Demers reviewed the Board dates for Volunteer Breakfast (April 24) and Partners in Catholic Education (May 18) as well as Triple P nights (April 6 & 20) for Council to consider when deciding when to hold additional CSC meetings. After discussion it was agreed to add a meeting March 23 to finalize Spring Sales and June 8 (prior to June P. A. Day) for a final CSC meeting this year.
- 2) **Catholic Education Congress-Tier 2** Mrs. Roach explained Father Tom Rosica visited our Board last spring to speak about strengthening the parish-home-school connection. Mrs. Roach, Father Charles and Mr. Demers met yesterday to discuss the next steps (Tier 2) that can be taken at our school and parish. There will be monthly information about St. Thomas Aquinas Church in the school newsletters, and families will be referred to the parish for assistance, for example from the parish's St. Vincent de Paul Society for groceries. Mrs. Roach mentioned that a larger social justice initiative may be pursued, such as a combined school-parish-CWL Pasta Dinner after a 5:00 PM mass to benefit the shared sponsorship of a Syrian family with St. Mary parish. Mr. Demers reported that he has received a parental inquiry about Vacation Bible School (VBS). Mrs. Pendykoski reported that she has also had someone ask about VBS. There was discussion about the possibility of this being a grassroots initiative worth pursuing.
- 3) **Shrove Tuesday** Council reviewed the report from last year's pancake brunch and agreed to purchase the same amounts of pancake mix, syrup and juice boxes and again donate any extras to Breakfast Club. Mrs. Sticca, Mrs. Davies, Mrs. Pendykoski and Mrs. McKay volunteered to assist that day. It was suggested and agreed to start earlier at 8:00AM and use the new chafing dishes to keep the food warm. It will be decided that morning which classes will eat in class and which will eat in the foyer.

4) Plan for 2016-17

a) Goals

Parent Engagement - Family Christmas Everyone reported that feedback has been positive, with the added bonus that a small profit was realized in part because of Zehr's generous donations. Mrs. McKay suggested videotaped class performances could be used to create a media presentation to run during the evening. Council may consider ordering the larger gingerbread house kits used by St. Anthony School.

Parent Engagement - Triple P Parenting evening Mr. Demers reported that dates have been set in conjunction with the Public Health Nurse and the Principal at St. Theresa. On Thursday, April 6 from 6:30 to 8:00 PM St. Theresa will host an information session about *Raising Competent, Confident Children* and on Thursday, April 20 from 6:30 to 8:00 PM St. Christopher will host *Raising Resilient Children* with parents from both schools being invited to both sessions

- b) **Event Planner - Hot Lunch Program** Mr. Demers reported \$1155 profit as of the December 9 lunch. The calendar of hot lunch dates was reviewed and adjusted out of consideration for available volunteers and cost to families for Book Fair and the Spring Sales campaign. March 24 pasta at the church will be replaced by a pasta day at St. Christopher on March 10 and March 3rd pizza day will be canceled. Mrs. Sticca suggested Council reserve a request for another Zehr's donation until free hotdog lunch in June
- Event Planner - St. Christopher Night At Swiss Chalet** Mr. Demers highlighted the profit of \$100.76. Mrs. Pendykoski suggested that the use of social media invitations by parents increased the turnout.
- Event Planner - Spring Sales** There was much discussion about when to distribute order forms based on opportunities to sell to family over holidays or long weekends and not to conflict with other costs to families, such as the Book Fair. It was decided to distribute order forms to be available over Easter with delivery in early May. Mrs. Sticca will confirm the sales/delivery dates with the Sales Rep. \$5 profit per kit are realized immediately and if 100 or more kits are sold, delivery is free, otherwise it is \$50.

G. NEXT MEETING Thursday, March 23, 2017

H. ADJOURNMENT

Moved by M. Sticca

Seconded by L. McKay

THAT the CSC meeting be adjourned

CARRIED

This meeting was adjourned at 8:37 PM